



Central New York Regional Planning & Development Board
126 N. Salina St., 100 Clinton Sq., Suite 200, Syracuse, N.Y. 13202 • Tel. (315) 422-8276 • Fax 422-9051
Paul Vickery, Chairman David V. Bottar, Executive Director

AGENDA

February 2006 Meeting Central New York Regional Planning and Development Board

Wednesday, February 15, 2006
Noon – 1:30 p.m.

CNY RPDB
Lower Level Conference Room
100 Clinton Square, Syracuse, New York

Chairman Paul Vickery, Presiding

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| 1. | Call to Order/Introductions | P. Vickery |
| 2. | Approval of Day's Agenda and Minutes from the December 14, 2005 Annual Meeting | P. Vickery |
| 3. | Financial Report <ul style="list-style-type: none">➤ December 31, 2005➤ Proposed 2006 budget | D. Elleman |
| 4. | CNY RPDB's 2006 Work Plan | Staff |
| 5. | Executive Director's Report | D. Bottar |
| 6. | Old / New Business | P. Vickery |
| 7. | Adjournment | P. Vickery |



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MINUTES

CNY Regional Planning and Development Board Board of Directors Meeting February 15, 2006

126 North Salina Street, Suite 200
Syracuse, New York

ATTENDANCE

Board Members: Lawrence Baker, Terri Bridenbecker, Daniel Dineen, David Elleman, Melody Holmes, Joe Mareane, Mary Ann Messinger, William Meyer, James Murphy, Royden Parratt, James Rafte, Trish Ottley Riter, Danny Ross, Clarence Rycraft, Dan Schuster, Joseph Slivinski, William Southern, Frederick Talbot, Peter Tortorici, L. Michael Treadwell, Bruce Trexler, Paul Vickery, and Stephen Zabriskie.

Guests: William Ayling, O'Brien & Gere Engineers; Anthony Kolinski, Empire State Development Corporation; Mark Lynch, Onondaga Co. Department of Transportation; Jessica Miller, Office of U.S. Senator Charles Schumer; Charles Murphy, Office of NYS Senator John DeFrancisco; Kelly O'Brien, Office of NYS Assemblywoman Christensen.

Staff: David Bottar, Carol Faucher, Bruce Keplinger, Kristy Lamanche, Benjamin Manton, Lisa Meaney, Michael Rosanio, and Anne Saltman.

BUSINESS MEETING

1. CALL TO ORDER

Chairman Paul Vickery called the meeting to order at 12:15 p.m. at the conference room of the CNY Regional Planning & Development Board and stated that a quorum was present.

2. APPROVAL OF MEETING AGENDA/ANNUAL MEETING MINUTES

The first order of business was a review of the day's agenda and minutes from the December 2005 annual meeting. Chairman Vickery asked if Board members had any changes to the day's agenda and minutes from the December 2005 annual meeting. Hearing none, Chairman Vickery accepted the day's agenda and minutes as presented.

3. **TREASURER'S REPORT**

The next order of business was to review the Board's financial report for the period ending December 31, 2005. Board Treasurer David Elleman reviewed the statement that showed the Board's revenue totaled \$1,132,762, expenses equaled \$1,132,565, and the net income was \$197.58. At the conclusion of his report, Mr. Elleman moved acceptance of the December 31, 2005 financial statement; seconded by Mr. Southern; unanimously approved.

The next order of business was to review the Board's proposed budget for 2006. Chairman Vickery asked Board Treasurer David Elleman to present the 2006 budget. The proposed budget shows total revenue and expenditures equaling \$1,740,847. At the conclusion of Mr. Elleman's report, Mr. Elleman moved acceptance of the proposed 2006 budget; seconded by Mr. Rycraft; unanimously approved.

4. **CNY RPDB'S 2006 WORK PLAN**

Executive Director David Bottar announced that CNY RPDB staff will be presenting an overview of the work plan for 2006. Outlined below are the four major program areas:

Regional Information, Research, and Communication Services

Senior Planner Lisa Meaney summarized a number of services offered by the CNY RPDB. The CNY RPDB operates as a NYS data center affiliate and serves as an official repository of data. In preparation for the 2010 census, staff will again be working closely with the Census Bureau to promote the decennial census, encourage complete count participation, and recruit census workers. Over the past two years, the Board has developed and enhanced its Geographic Information Services (GIS) capabilities. GIS is a database of mapped items and data that can be queried to answer a variety of questions and offer solutions to issues not always visible when utilizing paper maps. As a service to our member counties, the CNY RPDB is available to develop and maintain multi-faceted websites. Ms. Meaney stated that all of these services are available to our county constituents.

Land Use and Transportation

Program Manager Benjamin Manton summarized six initiatives to be undertaken in 2006. The Cortland County Arterial Corridor Project includes working with the NYS DOT and the Cortland County Planning Department to develop management plans for the Towns of Cortlandville and Virgil. In Madison County, staff will continue its work on the Hamilton corridor transportation management program by assisting Madison County officials and the NYS DOT to implement traffic safety recommendations identified in the plan. The Finger Lakes Water Resources, Agriculture, and Land Conservation Program addresses concerns regarding sprawl and development in the Finger Lakes Region as agriculture and open land is converted to residential subdivisions and other uses. Staff will be working with municipalities to help them identify community resources needing protection, discussing alternative strategies, and strategies to guide development when and where it is appropriate.

The CNY RPDB remains an active partner with the Syracuse Metropolitan Transportation Council to develop various transportation plans in Onondaga County. Lastly, Mr. Manton stated that staff will also continue its canal/waterfront revitalization initiatives, and regional transportation coordination efforts in 2006.

Environmental Management

Senior Planner Anne Saltman highlighted a number of successes in the Board's traditional program areas of watershed management and various municipal, statewide, and regional assistance initiatives. The CNY RPDB will continue to provide staff support to the Oneida Lake Watershed Advisory Council including pursuing grant opportunities, administering existing grants and contracts, and conducting various workshops and outreach activities. In 2006, staff will have significant administrative and technical roles for three initiatives including an expanded education initiative that will include a "Celebrate the Lake" festival; development of a nutrient management plan; and a research and recommendation effort for effectively addressing failing septic systems along the lake shoreline. In addition, staff is currently assessing existing local laws and established practices to protect the water quality in 16 Oneida Lake watershed municipalities.

The Board will continue to be involved in a number of Onondaga Lake Watershed initiatives including serving as the Onondaga Lake Partnership Committee Outreach Coordinator and as a member of the Onondaga Lake Partnership Project Committee. Efforts will focus on supporting and enhancing the effectiveness of public outreach activities that demonstrate accomplishments associated with the Onondaga Lake cleanup effort.

Continuing, Ms. Saltman stated that throughout 2006 staff will retain a strong stormwater management assistance program for communities in Onondaga, Madison, and Oswego counties. Staff will be providing one-on-one assistance to elected municipal officials and municipal boards for the purpose of improving acceptance and understanding of the stormwater Phase II program initiative. In addition, staff will be assisting municipalities to identify additional areas, such as floodplain management, where local laws can be amended or adopted to support stormwater management goals.

The Cortland County Natural Resources Inventory project will consolidate natural resource information for each municipality into individual sets of GIS maps with textual interpretations. Working in cooperation with the Cortland County SWCD and Planning Department, each municipality will have a full natural resource inventory that can be used to support land use decisions.

In a partnership with the City of Fulton and the Lake Neatahwanta Reclamation Committee, the Board will administer and assist in carrying out activities that support implementation of the Lake Neatahwanta Strategy.

Ms. Saltman stated that staff will continue to participate on and provide direct support to our five-county water quality coordinating committees by fostering regional communication on issues of common concern. Ms. Saltman continued her presentation by stating that staff will continue its role as statewide coordinator for the New York State Association of Regional

Councils water quality management program. These efforts include serving as a liaison to DEC regarding current water quality contracts and future funding opportunities for water quality management planning. New initiatives to be undertaken in 2006 include management of aquatic invasive species and the Chesapeake Bay initiative. According to the Environmental Protection Agency, all states located in the Chesapeake Bay must reduce their sediment and nutrient loads. Counties impacted by this initiative include Cortland and Madison.

Economic Development

Executive Director David Bottar summarized a number of activities to be undertaken in 2006. Mr. Bottar stated that the CNY RPDB will complete its annual update of the CNY Comprehensive Economic Development Strategy (CEDS) which outlines the state of the economy, various resources and initiatives, and identifies a project priority list for each county. Mr. Bottar also noted that the CNY RPDB will continue efforts to support the growth of small businesses through the administration of its CNY Enterprise Development Fund.

Efforts will continue in 2006 to implement regional site development profiles including redevelopment of the Carrier site, and the Hancock and Lakeport business parks. Mr. Bottar noted that the CNY RPDB will continue its project development work by assisting in preparing a master plan and engineering report, securing financing, and marketing/business attraction initiatives for the development of the Finger Lakes East Business Park and the Aurelius Business Park.

Lastly, Mr. Bottar stated that the economic development program will also be involved in a regional business recruitment and marketing effort, updates to a regional marketing website, site consultant familiarization tours, trade association meetings, and a regional branding initiative being conducted by the Central Upstate Regional Alliance.

Included as an attachment to the minutes is a detailed outline of the CNY RPDB work program for 2006.

5. **EXECUTIVE DIRECTOR'S REPORT**

Executive Director Bottar noted that the CNY RPDB 2005 Annual Report has been completed and distributed throughout the Central New York region on February 3, 2006.

The Executive Committee met on January 25th to review a host of administrative items / organizational items. Mr. Bottar announced the 2006 meeting schedule for Board meetings. Full board meetings have been scheduled for April 19, June 21, August 16 (Cayuga County location), October 18, and December 15, 2006. In addition, Program and Executive Committee meetings will be held on May 17, July 19, September 20, and November 15.

Mr. Bottar announced the appointment of four new board members representing Cayuga

County, namely Trish Ottley Riter, Deputy Director, Cayuga County Department of Planning and Development; Daniel Schuster, Cayuga County Legislator; Peter Tortorici, Cayuga County Legislator; and Vijay Mital. Additional board member appointments from other member counties are expected in 2006.

Lastly, Mr. Bottar summarized a Central Upstate Regional Alliance survey that was distributed at today's meeting. The Central Upstate Regional Alliance is a 12-county, 37 member public-private economic development consortium with a goal of transforming our regional economy. The Alliance is seeking to develop a regional brand identity for our region. Mr. Bottar encouraged members to take a few minutes to respond to the regional branding survey.

6. **OLD/NEW BUSINESS**

Chairman Vickery stated that there was no old / new business to report.

7. **ADJOURNMENT**

There being no further business to come before the Board, Chairman Vickery thanked everyone for attending and adjourned the meeting at 1:30 p.m.