



**Central New York Regional Planning & Development Board**  
126 N. Salina St., 100 Clinton Sq., Suite 200, Syracuse, N.Y. 13202 • Tel. (315) 422-8276 • Fax 422-9051  
Paul Vickery, Chairman David V. Bottar, Executive Director

October 17, 2008

## **BOARD MEETING**

October 29, 2008  
12:00 noon – 1:30 p.m.

CNY RPDB

126 N. Salina Street  
100 Clinton Square Building  
Lower Level Conference Room  
Syracuse, New York

*Chairwoman Kathleen Rapp, Presiding*

### **AGENDA**

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|----|---|------------------|
| 1. | Call to Order   | Kathleen Rapp    |
| 2. | Approval of Agenda and Minutes from the August 20, 2008 Meeting   | Kathleen Rapp    |
| 3. | Transportation Planning in Central New York<br><br>- James D'Agostino, Director<br>Syracuse Metropolitan Transportation Council | James D'Agostino |
| 4. | Review of By-Laws Revisions   | Paul Vickery     |
| 5. | Executive Director's Report   | David Bottar     |
| 6. | Old / New Business  | Kathleen Rapp    |
| 7. | Adjournment   | Kathleen Rapp    |



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## MINUTES

October 29, 2008

### **CNY RPDB**

#### ATTENDANCE

**Board Members:** David Elleman, Larry Baker, Shawn Doyle, Bill Southerland, L. Michael Treadwell, Mary Ann Messinger, Daniel Dineen, Danny Ross, Donal Spaulding, Clarence Rycraft, Brian Donnelly, Paul Vickery, Ann Petrus, Kathy Rapp, Vijay Mital, Stephen Lynch, Daniel Schuster, Linda Harstock, and Jack Miller,

**Guests:** Bill Ayling - Onondaga County, Carl Ford - NYS DOT, Chuckie Holstein - FOCUS, Traci Driscall - Assemblyman Magnarelli's Office, Greg Hitchin - Onondaga County Economic Development, Christine Slocum - Assemblyman Stirpe's office, Janice Whiet - Senator Schumer's office, Tony Kolinski - Empire State Development, Mary Vanouse - City of Oswego, Daniel Young - Governor Patterson's office, Kipp Hicks - Madison County IDA

**Staff:** David Bottar, David Kubek, Jeanie Gleisner, Chris Carrick, Anne Saltman, Theresa Stephen, Karen Novak, Michael Rosanio, Kathy Bertuch, Mario Colone, Danielle Krol, and Nell Donaldson

#### BUSINESS MEETING

##### 1. CALL TO ORDER

Chairwoman Kathleen Rapp called the meeting to order at 12:10 pm at the office of the Central New York Regional Planning and Development Board and stated that a quorum was present.

##### 2. APPROVAL OF THE AGENDA AND MINUTES

Ms Rapp asked if Board members had any changes to the day's agenda and minutes from the August meeting. Hearing no comments, Ms. Rapp asked for a motion to approve the day's agenda and minutes as presented; so moved and seconded; the motion was approved unanimously.

### 3. **PRESENTATION:**

David Bottar noted that the major topic for discussion at the Board meeting today was an overview of the transportation planning process in Central New York.

Mr. Bottar explained the CNY Regional Planning Board's host relationship with the Syracuse Metropolitan Transportation Council. Mr. Bottar indicated that James D'Agostino is the staff director of the SMTC, and that he was unable to speak at the Board meeting today because of illness. It was noted that in Mr. D'Agostino's place several SMTC staff members will be presenting today.

Danielle Krol, Senior Transportation Planner, was introduced as the first speaker. Ms. Krol explained that under federal legislation, Metropolitan Planning Organizations (MPOs) must be formed to "carry out a continuous, comprehensive, and cooperative transportation planning process" in metropolitan areas across the United States. Ms. Krol noted there are thirteen MPOs in operation New York State, including SMTC. Agency members of the SMTC include Onondaga County, the City of Syracuse, the NYS Department of Transportation, the CNY Regional Transportation Authority, the NYS Thruway Authority, the CNY RPDB, the Metropolitan Development Association.

Ms. Krol noted that the primary geographic area served by the SMTC is Onondaga County and a small portion of southern Oswego County and western Madison County. Ms. Krol explained that as part of the continuous transportation planning work, the SMTC creates three key planning documents: the Long Range Transportation Plan (LRTP), the Unified Work Program (UPWP) and the Transportation Improvement Program (TIP). These documents are used to address a range of transportation planning needs including auto, transit, rail, aviation, bicycle, and pedestrian. The planning effort is used to help guide federal, state, local agencies in their efforts to address the transportation needs of communities in SMTC's service delivery area.

Ms. Krol stated that the SMTC planning effort is focused in several key issues including safety, mobility, environment, multimodal, economic development, and integrating transportation resources in the community with various land use initiatives. Ms. Krol gave a brief description of the work in each of these areas including planning initiatives for the northern Onondaga County/ Route 31 corridor area and the recently completed University Hill study.

Ms. Krol noted that work has begun on the 2011 Long Range Plan. This document involves visioning and goal setting for the future and will include recommendations for sustainable development to maintain and enhance our transportation infrastructure. Members of the CNY RPDB were encouraged to participate in this planning project.

Nell Donaldson, Transportation Planner with the SMTC, was then introduced. Ms. Donaldson provided an overview of a major transportation planning project the SMTC has just initiated regarding Interstate Route 81. Ms. Donaldson noted that elements of the study will include a major public education and outreach effort along with a separate travel demand modeling component. It was noted that information from these two initiatives will be used by SMTC and NYS DOT to help make decisions regarding the future of this major transportation corridor through CNY.

Mario Colone, Senior Transportation Planner with the SMTC, was introduced to discuss the agency's Transportation Improvement Project (TIP) planning process. Mr. Colone noted the TIP is as a multi-year capital improvement planning process used to identify priority projects for federal highway and federal transit funds. Mr. Colone noted that representatives of the SMTC meet on an annual basis to develop the TIP and that information from the SMTC TIP is integrated into a Statewide Transportation Improvement Program (STIP). As part of his presentation, Mr. Colone presented a series of slides showing the federal

highway and transit funding allocation for the member counties in NYS DOT Region 3 - Central New York.

Following the presentations, Board members and guests asked staff a series of questions. In response to these questions, it was noted that staff and SMTC agency representatives use a cost-benefit analysis to help make decisions regarding the allocation of federal transportation funds for specific projects in the SMTC service area. It was also noted that the initial federal and state allocations by county are based upon population counts, highway miles, and number of bridges in each respective county. Staff noted that this initial allocation can be altered on an annual basis by NYS DOT if there is a pressing need for a key transportation improvement project.

There was some discussion regarding the enlargement of the SMTC/ MPO service area. Mr. Bottar noted the integrated transportation system in CNY and how it would be very beneficial to have the resources of the MPO available to all five counties. Ms. Krol explained the process of designation includes the LRTP and the need for this plan to be updated with input from all stakeholders. Ms. Krol said this is the ideal time to talk to her regarding regional needs and suggestions for expanding the SMTC service area.

Carl Ford, Regional Director for the NYS DOT Region 3, was asked to speak on the status of the State's effort to undertake a separate analysis of the Route 81 corridor in CNY. Mr. Ford noted I-81 will be the Region 3's greatest challenge in the coming years given the age of this highway system and the significant cost associated with the reconstruction of elements of this system in Syracuse.

Mr. Ford noted that the State recently retained a consultant team to help analyze the condition of Route 81 and to offer recommendations for its reconstruction and operation in the future. Mr. Ford noted that elements of the SMTC Route 81 corridor study will be incorporated in the State's analysis.

#### **4. BY-LAWS REVISION**

Ms. Rapp asked Paul Vickery to make a presentation regarding recommendations the By-Laws Committee has presented to the Board to amend the CNY RPDB's by-laws. Ms. Rapp noted these revisions are incorporated in a draft by-laws document dated September 10, 2008 and submitted for consideration to Board members on September 26, 2008.

Mr. Vickery began his remarks by noting the members of the By-Laws Committee included Paul Vickery, Larry Baker, James Murphy, William Southern, and Steve Zabriski. Mr. Vickery noted the By-laws Committee met on July 10, 2008 and September 10, 2008, with staff director David Bottar, to consider revisions to the agency's by-laws. Mr. Vickery noted that proposed revisions to the by-laws were unanimously approved by the By-Laws Committee at the meeting held on September 10, 2008 and reported out in a document titled, "Central New York Regional Planning and Development Board, By-Laws, (By-Laws Committee Final Draft 9/10/08)". Mr. Vickery then directed members to a memorandum that was dated and issued to the CNY RPDB on September 26, 2008 by Mr. Bottar. Mr. Vickery noted this memorandum provided a good summary of the changes that are being proposed to the by-laws.

Following a detailed review of this memorandum and further discussion, a motion was introduced by William Southern, and seconded by Larry Baker, to approve the by-laws amendments as presented by the By-Laws Committee in the document referenced above, By-Laws Committee Final Draft 9/10/08; the motion was approved unanimously. Staff was directed to incorporate into these minutes the document referenced as the By-Laws Committee Final Draft 9/10/08 and the memorandum from Mr. Bottar dated September 26, 2008.

## **5. EXECUTIVE DIRECTOR'S REPORT**

Mr. Bottar introduced several new members of the staff of the CNY RPDB including Jeanier Gleisner to work in the agency's community development program, Chris Carrick for the energy program, and David Kubeck in the environmental program.

Mr. Bottar announced the next Executive Meeting is scheduled for November 19<sup>th</sup> and the annual meeting will be held on December 17<sup>th</sup> at the Doubletree Hotel in Dewitt.

## **6. OLD/NEW BUSINESS**

Ms. Rapp noted the by-laws requirement for her to appoint a Nominating Committee to nominate officers to serve the CNY RPDB in 2009, with said nominations to be elected at the annual meeting in December. Members appointed to the committee included Dan Shuster, Dan Dineen, Mary Ann Messinger, Bill Southern, and Morris Sorbello.

Ms. Rapp also noted there are currently two vacancies on the board of directors for the Central New York Enterprise Development Corporation and that she was appointing Walter Tennant and Paul Vickery to fill these positions.

## **7. ADJOURNMENT**

There being no further business, a motion was introduced and seconded to adjourn the meeting; the motion was approved unanimously.

Respectfully submitted,

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David V. Bottar, Executive Director