



Central New York Regional Planning & Development Board  
126 N. Salina St., 100 Clinton Sq., Suite 200, Syracuse, N.Y. 13202 • Tel. (315) 422-8276 • Fax 422-9051  
Paul Vickery, Chairman David V. Bottar, Executive Director

## Central New York Regional Planning and Development Board

**Board Meeting**  
**June 14, 2010**  
**12:00 Noon – 1:30 p.m.**

Syracuse University Center of Excellence Building  
727 East Washington Street  
Syracuse, New York 13244

### AGENDA

- |    |  |               |
|----|--|---------------|
| 1. | Call to Order  | Kathleen Rapp |
| 2. | Approval of Day's Agenda and Minutes from the April 21, 2010 Meeting   | Kathleen Rapp |
| 3. | EPA Federal Funding Announcement<br>- Mayor Stephanie Miner<br>- Judith Enck, EPA Regional Administrator<br>- Congressman Dan Maffei | Kathleen Rapp |
| 4. | Luncheon   |               |
| 5. | Syracuse Center of Excellence<br>- Edward A. Bogucz, Jr., Phd. Executive Director, COE   | Edward Bogucz |
| 6. | CNY Climate Showcase Communities<br>- Sam Gordon, Senior Planner, CNY RPDB   | Sam Gordon    |
| 7. | Executive Director's Report  | David Bottar  |
| 8. | Old / New Business   | Kathleen Rapp |
| 9. | Adjournment  | Kathleen Rapp |

Tour – Please note that members and guest will have an opportunity to tour the Syracuse University Center of Excellence building immediately following the board meeting.



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## MINUTES

### Central New York Regional Planning and Development Board Board of Directors Meeting June 14, 2010

#### ATTENDANCE

**Board Members** Roger Mills, Paul Vickery, Scott Ingmire, Ann Petrus, William Southern, Vijay Mital, Daniel Dineen, Danny Ross, James Murphy, David Turner, Steve Lynch, Peter Tortorici, David Elleman, Stephen Zabriskie, Kathleen Rapp and Morris Sorbello.

**Guests:** Congressman Dan Maffei, Mayor Stephanie Miner, Judith Enck- EPA Region 2, Edward Bogucz-Syracuse Center of Excellence, Andrew Maxwell-City of Syracuse, Lee Klosowski-Onondaga County Dept. of Energy and Sustainability, Don Jordan-Syracuse Onondaga County Planning Agency, Paul Miller-Madison County, Mary Vanouse-City of Oswego Community Development, Timothy Jones-USDA Rural Development, Mark Grainor-NYS Department of Transportation, John Ferguson-Office of Assemblyman William Magnarelli, Peter Arsenault-Greening USA, Anthony Kolinski-Empire State Development Corporation, Daniel Young-Regional Representative for the Governor, Karyn Burns-MACNY and Joe Livingston- Divine Renewable Energy.

**Staff:** David Bottar, David Kubek, Anne Saltman, Kathleen Bertuch, Jeanie Gleisner, Bruce Keplinger, Kay Wakeman, Samuel Gordon, Christopher Carrick, Karen Novak, Brian Pincelli and Theresa Stephen.

#### BUSINESS MEETING

##### 1. CALL TO ORDER

Chairwoman Kathleen Rapp called the meeting to order at 12:30 p.m. at the Syracuse Center of Excellence in Syracuse, New York.

##### 2. APPROVAL OF MEETING AGENDA/ANNUAL MEETING MINUTES

The first order of business was a review of the day's agenda and minutes from the April 21, 2010 meeting. A motion was introduced and seconded to accept the agenda and minutes as presented; the motion was approved unanimously.

### 3. **EPA FEDERAL FUNDING ANNOUNCEMENT**

The next order of business was a special funding announcement. Mayor Stephanie Miner introduced Judith Enck, EPA Regional Administrator and Congressman Dan Maffei to make this announcement. Ms. Enck noted that the CNY RPDB was being awarded an EPA Climate Communities Showcase grant in the amount of \$500,000 and that this grant was one of only of 25 being awarded by EPA across the country this year through the Climate Communities program. In acknowledging this funding announcement, Congressman Maffei noted the importance of local community efforts to help address the nation's need to energy and climate challenges. Ms. Rapp expressed her thanks for this award and noted staff will be moving quickly to implement the program.

### 4. **PRESENTATIONS:**

The next item discussed on the agenda was a presentation about the Syracuse Center of Excellence. Edward Bogucz, Executive Director of the COE, was introduced and asked to provide some remarks. Mr. Bogucz noted that the Syracuse Center of Excellence is a program initiated by Syracuse University in the late 1990's with direction and funding provided by the NYSTAR Center of Excellence program. Mr. Bogucz noted the program involves a federation of firms, organizations, and institutions that support research to improve health, productivity, security, renewable energy, and sustainability in built and urban environments.

Mr. Bogucz noted that funding to develop the new Syracuse Center of Excellence building was secured from NYS and several corporate partners. It was noted that the building totals 55,000 square feet, costs \$41 million to build, was officially opened on March 5, 2010, and that the facility was designed to showcase and be a test bed for innovations in environmental and energy systems. Mr. Bogucz indicated that the building, which has obtained a LEED-Platinum certification, has a total indoor environmental quality lab, green roof, geothermal heating system, lighting and control systems, natural ventilation, personal ventilation systems, advanced building heat recovery/reuse systems, air quality monitoring of outside air and integrated controls for improving and protecting indoor air, building materials testing and rain water capture and reuse. Ms. Rapp thanked Ed Bogucz for his presentation noted that tours of the building will be available following the board meeting.

Following the COE presentation, Samuel Gordon, Senior Planner with the CNY RPDB, was introduced and asked to provide a presentation regarding the agency's plans for the EPA Climate Showcase Communities program.

Mr. Gordon initiated his remarks by noting that the EPA Climate Showcase Communities program is designed to help communities develop replicable models of sustainable community action that generate cost effective and persistent greenhouse gas reductions and improve community livability.

Mr. Gordon noted that local leadership has been paving the way for climate action at the national and international level and that mayors in over 1,042 communities in the United States have signed the US Conference of Mayors Climate Protection Agreement, including the Upstate cities of Buffalo, Rochester, Syracuse, and Albany. It was noted that efforts being promoted by the US Conference of Mayors include higher neighborhood densities with mixed uses, improve

building performance through mandatory building codes, improve access to alternative transportation options, foster distributed heating, cooling, and electrical generation, investments in parks and open space, support for clean and renewable energy projects, educating the public on energy saving practices, and lead by example through changes in municipal operations.

Mr. Gordon said the Central New York Climate Change Innovation Program (CCIP) builds on the strengths of the Board's Energy Management Program which is concentrated in three strategic areas including:

- Municipal Energy Planning- assisting local governments with accessing funding and technical assistance as well as inventorying energy use; implementing energy reduction strategies, clean energy projects, and municipal policies to support renewable energy technologies
- Project Development –managing the clean energy project development process for municipal and institutional energy users; including the identification of project opportunities, leading feasibility studies, securing funding, and working with technology providers; such as we have done with the “Community Wind” project in Fabius.
- Public Education and Outreach –building awareness regarding clean energy and available programs

Mr. Gordon noted that grant funds from the CCIP will be used to assist municipalities in the development of demonstration projects that reduce GHG emissions through the promotion of clean energy, green buildings, and the utilization of alternative forms of land use and transportation that reduce vehicle miles traveled and improve community livability.

In explaining the program further, Mr. Gordon noted the agency plans to select nine municipalities for participation in the program over the next three years and these communities will be required to commit to the development of a greenhouse gas inventory and a climate action plan and become Pledge Drivers through the EPA's Energy Star Pledge campaign.

Mr. Gordon indicated that communities participating in the program will be eligible for 300 hours of staff assistance and for grants of up to \$30,000 to conduct feasibility studies and energy efficiency capital improvement projects such as retrofitting municipal buildings or upgrade their municipal fleets. It was also noted that communities will receive financial assistance to join ICLEI – Local Governments for Sustainability, which is an international organization that provides technical assistance to local municipalities for implementing sustainability initiatives. Mr. Gordon noted that the CNY RPDB is one of the first regional councils in the U.S. to join ICLEI-USA through the recently created “regional affiliate” category and that staff will help communities adopt the five milestones outlined by ICLEI which include:

- Performing an emissions analysis to inform them of what activities in their community are causing GHG emissions as well as the quantity each of these activities is contributing, both now and in the future. The baseline emissions inventory consists of two separate analyses – one evaluating activities in the residential, commercial, industrial, transportation, and waste sectors in a community, and the other focused on local government buildings, fleet vehicles, and operations. The baseline identifies how many tons of GHG emissions come from each of these sectors. The inventory relies on relatively accessible data such as community-wide aggregate quantities of electricity and fuel use, garbage taken to landfill, and vehicle miles traveled.
- Establishing a reduction target in specific GHG emissions. These GHG emissions reduction targets may be at least 15 percent below baseline levels to be met within a 10-15 year period.
- Creating a Climate Action Plan, describing the actions, policies, programs, and projects that the grantee will take to meet its GHG reduction target and can be incorporated into another plan or document that they are preparing such as an air quality improvement plan or comprehensive plan. The plan will outline the implementation of each action with a timeline, financing, and assignment of responsibility to departments or staff. The grantee may use one of ICLEI’s document templates for assistance.
- Implementing a demonstration project with financial assistance provided by the Grant.
- Monitoring the progress being made toward the target.

Mr. Gordon concluded his remarks by noting that the agency solicited proposals from communities interested in participating in the program in August and plans to make the selection of initial participants in October 2010.

### **EXECUTIVE DIRECTOR’S REPORT**

David Bottar began his report by acknowledging and expressing thanks for the formal EPA grant announcement and the remarks offered by Mayor Miner, EPA Regional Administrator Judith Encyk, and Congressman Maffei. Mr. Bottar also expressed his appreciation to Mr. Bogucz and his staff for hosting the Board meeting at the Syracuse COE.

Mr. Bottar also offered some comments regarding the range of renewable energy projects which are currently underway in Central New York and the leadership role that counties and municipalities across the region are providing in this effort. Projects mentioned included a county biodigester in Cayuga County, a feasibility study regarding a wind/land fill methane gas project in Cortland, the Madison County Agriculture and Renewable Energy Business Park, the City of Syracuse water reservoir solar project, and work in Oswego County through a green energy study advisory committee.

In a related matter, Mr. Bottar noted that work is proceeding on the agency’s regional green infrastructure design initiative and that staff is working in Cortland County on the actual construction of the Finger Lakes East Business Park. Also noted was a recent meeting held by the Cortland County Legislative Agriculture and Planning Committee on June 10th during which

presentations were made by Chesapeake Energy regarding natural gas and hydrofracking in Upstate New York. Reference was also made to an HBO documentary regarding hydrofracking titled "Gasland" that will be airing on June 21<sup>st</sup> at 9:00.

Mr. Bottar concluded his report by introducing Kay Wakeman as a new staff member who will be providing GIS and research services for the agency. Also noted was the next Executive Committee meeting scheduled for July 21<sup>st</sup> during which the CNY RPDB's 2009 financial audit will be reviewed and the next board meeting scheduled for August 18<sup>th</sup> in Cayuga County.

### **OLD/NEW BUSINESS**

There was no information presented or discussed under old or new business.

### **ADJOURNMENT**

There being no further business to discuss, a motion was introduced and seconded to adjourn the meeting; the motion was approved unanimously.

Respectfully Submitted,

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David Elleman, Secretary