



Central New York Regional Planning & Development Board

126 N. Salina Street, Suite 200, Syracuse, New York 13202 • Tel. (315) 422-8276 • Fax: (315) 422-9051
James J. Murphy, Jr., Chairman David V. Bottar, Executive Director

**CNY RPDB Meeting
April 26, 2017
1:00 p.m. – 2:30 p.m.**

**126 N. Salina Street
Syracuse, New York 13202**

(100 Clinton Square Building -Lower Level Conference Room)

AGENDA

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|----|---|---------------|
| 1. | Call to Order | James Murphy |
| 2. | Approval of Day's Agenda
and Minutes from the October 28, 2016 Annual Meeting | James Murphy |
| 3. | Board Membership and Introduction of New Members | James Murphy |
| 4. | Nominating Committee Report -Election of Officers | Scott Ingmire |
| 5. | Staff Plan and Work Program 2017 <ul style="list-style-type: none">• Economic Development• Environmental Management• Community Planning• Energy Resource Management• Transportation Planning• Communication and Research | David Bottar |
| 6. | Executive Director's Report <ul style="list-style-type: none">• VisionCNY Online Regional Poll• Operating Budget 2017• Board Meeting Schedule | David Bottar |
| 7. | CNY Enterprise Development Corporation <ul style="list-style-type: none">▪ Board Member Appointments | James Murphy |
| 7. | Old/New Business | James Murphy |
| 8. | Adjournment | James Murphy |

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Kathleen A. Rapp, Chair

David V. Bottar, Executive Director

MINUTES

Central New York Regional Planning and Development Board Board of Directors Meeting April 26, 2017

ATTENDANCE

Board Members: Cynthia Aikman, Larry Baker, Pamela Caraccioli, James Denkenberger, Dan Dineen, Mary Ann Discenza, Shawn Doyle, Bethaida Gonzalez, Scott Ingmire, Cydney Johnson, Don Jordan, Mary Ann Messinger, Peggy Mousaw, Morris Sorbello, and Martin Voss.

Staff: Kathleen Bertuch, David Bottar, Chris Carrick, Jeanie Gleisner, Bruce Keplinger, Janet Neumann, Debbie Phillips, Anne Saltman, and Amanda Mazzoni.

1. CALL TO ORDER

David Bottar called the meeting to order at 1:20 pm at the offices of the Central New York Regional Planning and Development Board.

2. APPROVAL OF MEETING AGENDA AND MINUTES

A motion was introduced and seconded to accept the agenda and minutes as presented; the motion was approved unanimously.

3. BOARD MEMBERSHIP AND INTRODUCTION OF NEW MEMBERS

Mr. Bottar directed member's attention to a schedule that listed the Board membership roster for 2017. In referencing this document, Mr. Bottar introduced several new Board members that were in attendance at the meeting including Bea Gonzales, Cydney Johnson, Don Jordon, and Martin Voss.

4. NOMINATING COMMITTEE REPORT

The next item discussed on the agenda was a Nominating Committee report presented by Scott Ingmire. Mr. Ingmire referenced a memorandum dated 4/14/17 which listed the members of the Nominating Committee and noted that the Nominating Committee held a conference call meeting on March 9, 2017 during which the following members were nominated to serve as offices of the CNY RPDB for 2017:

Chairman: James J. Murphy, Cortland County
Vice Chair: L. Michael Treadwell, Oswego County
Vice Chair: Paul Pinckney, Cayuga County
Vice Chair: Don M. Jordan, Onondaga County
Secretary/Treasurer: Lawrence Baker, Madison County

Following a review, a motion was introduced and seconded to accept the Nominating Committee report and recommendation for officers of the CNY RPDB for 2017; the motion was approved unanimously.

5. STAFF PLAN AND WORK PROGRAM FOR 2017:

The next item discussed on the agenda was a memorandum dated 1/20/17 which outlined the agency's proposed staff and work program for 2017. Following a review of this document, Mr. Bottar directed member's attention to a power point presentation which served as the general outline for presentations from the agency's program managers about the planned work program for 2017.

Kathleen Bertuch was introduced and provided a summary of the planned environmental program for 2017. Ms. Bertuch noted the program will consist of five main components including watershed planning, municipal stormwater assistance, development of green infrastructure projects, municipal source water assessment planning, and participation in the NYS DEC Partnership for Regional Invasive Species Management program.

Jeanie Gleisner was introduced and provided a summary of the proposed comprehensive planning program in 2017. In discussing this program, Ms. Gleisner noted that staff will be continuing on to Phase II of the CNY Regional Recreation and Heritage Plan, which will provide pre-development site planning and design work to support various building renovations, streetscape improvements, public waterfronts developments, and recreation infrastructure improvements in strategic locations around the region.

Ms. Gleisner continued her remarks by noting that staff will also be working on several other community initiatives including a Walkable Owasco project to improve pedestrian access in the community, the Town of DeWitt Hamlet of Jamesville Master Plan, Skaneateles Eastern Gateway Land Use Plan, and the Selkirk Point Revitalization and Redevelopment Master Plan. Ms. Gleisner concluded her remarks by noting that staff is continuing to work with representatives from Oswego County on efforts to regarding Eastern lake Ontario National Maritime Sanctuary nomination which is currently under review for designation by NOAA Office of Marine Sanctuaries.

Chris Carrick was introduced and provided a summary of planned activities in the agency's energy program for 2017. Mr. Carrick noted that staff will continue to support municipalities involved in the SolarizeCNY procurement program and that Abundant Solar Energy is being recommended

as the preferred solar vendor for the proposed multi-site project after rigorous review of 12 companies who responded to the agency's request for proposals in December 2016. Mr. Carrick also noted that staff will continue to provide technical assistance and support to municipalities in CNY related to NYSERDA's Clean Energy Communities program, a program that provides technical assistance, education and outreach, community certification, and grant funds to municipalities who pursue clean energy high impact actions. It was also noted that staff would continue to provide assistance to municipalities in CNY who are interested in converting streetlights to LED technology through the CNY Bright Lights program.

Mr. Carrick also explained that staff will be implementing the electric vehicle plan that was completed last year by assisting with the installation of electric vehicle charging stations in five selected locations across the region. Mr. Carrick also noted that staff will continue to provide assistance to municipalities to adopt Energize NY PACE financing. Mr. Carrick explained that staff will be working on a NY Prize Stage 2 Microgrid Feasibility Study. Mr. Carrick concluded his program summary by noting work that is being done on the USDA Community Wind Feasibility Study that is underway in the Town of Fabius.

Mr. Bottar concluded the staff presentations regarding the agency's planned work program for 2017 by noting staff efforts to support the Syracuse Metropolitan Transportation Council and work that is being directed to the NYS Department of Transportation I-81 Opportunity initiative, development of an inland port rail freight center, and ongoing work regarding plans for a comprehensive recreation trail network in Central New York. Reference was also made to the agency's planned economic development program for the coming year that will include ongoing project development work, management of a small business loan program, and ongoing business recruitment efforts. Also noted were the resources available through the agency's communication and research programs to support planning efforts throughout the five-county region.

Following a discussion, a motion was introduced and seconded to accept the staff and work program for 2017 as presented by staff; the motion was approved unanimously.

6. EXECUTIVE DIRECTOR'S REPORT

Mr. Bottar began his report by referencing a schedule dated 2/7/17 which presented a proposed operating budget for the agency for 2017. In presenting the budget, Mr. Bottar noted that revenues for the year are projected total \$4,553,458, including the CNY RPDB fund revenue of \$2,986,091 and SMTC fund revenue of \$1,567,367. Total expenses for the year were projected to total \$4,553,336. Following a review, a motion was introduced and seconded to approve the budget as presented; the motion was approved unanimously.

Mr. Bottar also presented a schedule dated 4/26/17 that included the presentation of a banking authorization resolution providing for Chairman James Murphy, Secretary/Treasurer Lawrence Baker, and Executive Director David Bottar as designated signatories on all bank accounts for the corporation. Following a discussion, a motion was introduced and seconded to approve the resolution as presented; the motion was approved unanimously.

Mr. Bottar continued his remarks by referencing a schedule regarding the board meeting schedule and potential topics for discussion in 2017. Reference was also made to the pending appointment of several new members to the board of directors of the CNY Enterprise Development Corporation – a non-profit corporation established by and affiliated with the CNY RPDB. Persons nominated to fill vacant positions on this board include Linda Hartsock and Kathleen Rapp.

The meeting concluded with a brief review and discussion of the CNY Regional Opinion Survey that was conducted as part of the CNY RPDB 50th anniversary celebration in the fall 2016.

7. ADJOURNMENT

There being no further business to discuss, a motion was introduced and seconded to adjourn the meeting; the motion was approved unanimously.

Respectfully Submitted,

Lawrence Baker, Secretary