

**CNY Stormwater Coalition Meeting
Marcellus Town Park
2443 Platt Rd., Marcellus NY**

May 24, 2016

Designated MS4 Representatives:

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| Jason Perkins | Salina (T) |
| Mark Lafaver | Salina (T) |
| Mark Cazzolli | Solvay (V) |
| Jason Hoy | Van Buren (T) |
| Pamela DiCarlo | N. Syracuse (V) |
| Bill Reagan | Liverpool (V) |
| Al Yager | Lysander (T) |
| Alvin Chan | Syracuse (C) |
| Doug Fisher | Onondaga Cty SWCD |
| Kurt Field | Marcellus (V) |
| Mark Parish | Pompey (T) |
| John Houser (Marcellus) | (T) |
| Bill Morse | Geddes (T) |
| Christine Manchester | DeWitt (T) |
| Pat Massett | Fayetteville (V) |
| Steve Darcangelo | Baldwinsville (V) |
| Chris Sherwood | Manlius (V) |

MS4 Members:

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| Adam Woodburn | Onondaga County WEP |
| Eric Renfer | Onondaga Cty. SWCD |
| James Conlon | Dewitt (T) |
| Dave Hanny | B&L Hastings (T)/ Central Square (V) |
| John Dunkle | Liverpool (V) |
| Kristy Harris | CHA/N. Syracuse (V) |
| Mike Murnane | Minoa (V) |

Guests:

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| Carol Lamb-Lafay | NYS DEC CO |
| Steven McCague | NYS DEC CO |

Staff:

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| Kathleen Bertuch | CNY RPDB |
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1. Welcome and Introductions

2. Determination of Quorum

Designated representatives from 15 member MS4s were present at the start of the meeting; quorum met.

3. Approval of Minutes

John Houser presented the meeting minutes from the February 2, 2016 meeting for approval.

Motion: Jason Hoy

Second: Bill Morse

Voted: Passed unanimously without discussion

4. Treasurer's Report

The Treasurer's report was presented by J. Houser. There were no questions or comments.

5. Updates

Kathleen Bertuch reported that the 2015 – 16 MS4 Annual Report (MCM 1 Section) was completed on March 15. The report and all supporting materials are available through a blind link on the stormwater website. The public survey report was completed in March. Survey results show that progress is being made with the phosphorus message, but pet waste management practices appear to be slipping. More people expressed a preference for electronic media over printed materials, but newspapers remain an important source of information for survey respondents. The Post Standard 4-page pull out was published on May 3 and received good feedback. In an effort to raise greater awareness of the Coalition's logo, the Executive Committee approved a \$750 sponsorship of sponsoring the July 16th Onondaga Lake Cup. As a sponsor, the Coalition's logo will appear on all event promotional materials. The spring edition of Gardens and Gutters will be distributed in late May; the contractor newsletter will be distributed in June with a focus on the new erosion & sedimentation manual. Preliminary planning was undertaken with the Village of Manlius, the Onondaga County SWCD and NYS DOT to hold a

winter road maintenance workshop in late fall. The workshop will consist of a classroom style training program followed by a hands on spreader calibration exercise. Steve Darcangelo acknowledged that salt issues need to be addressed and stated that the State DOT is part of the larger problem. In order to make improvements at the needed level, it is important for the State DOT to improve their policies on salt usage and equipment maintenance at a level consistent with what some are already doing at both the state and local levels. Getting that message effectively to the state agency is problematic.

The Onondaga Lake Watershed Implementation Strategy was revised to address comments received from DEC CO. No further comments or feedback have been received. DEC is forming a committee to provide input on the MS4 General Permit renewal. The committee will be limited in size and include representatives from various Stormwater Coalitions around the state, as well as environmental organizations. K. Bertuch will serve on the committee on behalf of the MS4s in the Syracuse area and potentially the Utica area, depending on their interest. She will relay information and questions from DEC to MS4s for comment and response and report back to DEC at monthly meetings in Albany. The committee will meet monthly through August 2016. Representation on the committee is a good opportunity for MS4s to have input into the next permit. The CNY Stormwater Coalition Executive Committee approved forming a sub-committee to respond to DEC's questions and requests for information. Volunteers to serve on the CNY MS4 Sub-Committee are: Bill Morse, Steve Darcangelo, Dave Hanny, Mary Robison, Alvin Chan, Christine Manchester, and John Houser.

Doug Fisher, Onondaga County Soil & Water Conservation District provided an update on the MS4 boundary expansion project. Outfalls in the expanded MS4 area are being recorded and inspected. Additional information is needed from the towns of DeWitt, Manlius, and LaFayette. SWCD completed the MCM 3 section of the 2015-16 MS4 Annual Report. Eric Renfer serves as the primary field staff for the outfall inspection program.

6. **Committee Updates**

Executive Committee – J. Houser reported that the CNY Stormwater Executive Committee met on May 17, at which time they reviewed, and approved for recommendation to the full Coalition membership, the 2017 work plan as proposed by CNY RPDB. K. Bertuch then provided an overview of the proposal as follows: focus will be on helping MS4s understand and respond to changes in the next MS4 General Permit that will be in effect on May 1, 2017; education will utilize social media to a greater extent; cost will remain at \$3,600 per MS4; personal services account for 84% of the total fee and includes additional staff time to maintain and advance development of the online system map following completion of the current grant funded tasks; the Post Standard fee is anticipated to increase from \$5,300 to \$6,400; travel costs have been increased to accommodate at least one round trip to Albany in addition to local mileage; a license fee for year-2 of the online map platform is included (\$3,000); outreach supplies and materials, and training program support is broken out more realistically (\$2,000). Coalition Representatives were asked to present the proposal to their municipal boards for approval. A resolution to participate was distributed and must be returned to CNY RPDB by October 31, 2016.

J. Houser stated that Pamela DiCarlo has left her position at the Village of North Syracuse for a new position at the Town of Clay. While at the Village, P. DiCarlo served as the Village Representative to the Executive Committee. That position is now vacant. In response to a request for volunteers to fill the Village Representative position for the balance of the 2-year term that started in February 2016, Bill Reagan, Village of Liverpool, agreed to serve as the Village Representative. J. Houser thanked P. DiCarlo for her past service and thanked B. Reagan for his future service.

Technical Committee – K. Bertuch reported that the Technical Committee met on May 17 to review the progress and planned direction of the project. Four-student interns have been hired and will start

work on 6/6/16. GPS units have been purchased and CNY RPDB has contracted with the Syracuse Metropolitan Transportation Council to develop the online map platform and the data dictionary for field data collection. For this first season, the grant will support one week of intern time for each MS4 that requested to be part of the grant. The interns will be focusing on mapping catch basins and manholes. In order to collect data beyond basic feature locations, a municipal employee is requested to accompany the interns in the field to lift grates and open manholes. The interns will collect the number, diameter, material and direction of pipes, flow direction, basin and pipe depth. The interns will supplement the electronic data collection with field notes and diagrams that will be used to connect the features following the field data collection season. MS4s will be asked to provide copies of paper maps, GIS data and/or CAD files that can be brought into the GIS system map. K. Bertuch will schedule meetings with the MS4s in advance of field data collection to discuss MS4 needs, schedule field time, and identify priority mapping areas.

County outfall data will be one of several data layers that will be accessible through the online map. Before the County can release the outfall data to CNY RPDB, they are requesting that each MS4 send an authorization to Adam Woodburn approving the release of the data for use in the online map. CNY RPDB has the original outfall data collected in the early 2000's as a fall back if needed and until updated data is available. If communities have developed their own outfall data, it can be brought into the online map.

K. Bertuch will send a formal request to WEP outlining how and why the outfall data will be used. CNY RPDB will distribute a standard data release authorization form to Coalition Reps that can be used to request data from WEP.

7. NYS DEC MS4 Permit Renewal

NYS DEC Central Office staff, Carol Lamb-Lafay and Steven McCague discussed the upcoming MS4 General Permit renewal. The new permit will be released on November 1, 2016 for comment, and will be final on May 1, 2017. DEC's goal is to develop a permit that is clear, reasonable, practical, and enforceable and that also is protective of water quality in a way that meets federal requirements and local realities. As part of the permit renewal process, DEC will make a final determination on effluent limits. The new permit will define Maximum Extent Practicable (MEP) and make it clearer to MS4s what is needed to be in compliance. DEC requested input from those in attendance as to what is working and what is not working with the current MS4 general permit. The following points were identified over the course of the discussion:

- The state should take a greater role in public education and outreach. A consistent, statewide message delivered through mass media would generate a bigger and better return than localized efforts that may be misplaced or inconsistent across regionals of the state.
- MS4s have difficulty recruiting public participation. DEC suggested that perhaps that is a role that can be turned over to environmental groups that challenge DEC's regulations on the grounds that they are not stringent enough.
- Education programs must be targeted to youth and introduced into the NYS education curriculum. As non-traditional MS4s, stormwater education should be part of their regulatory requirements.
- Stormwater education is an unfunded mandate. A portion of state fees should be directed toward stormwater education.

- Stormwater utilities are frequently identified as the funding solution for stormwater programming. Some towns have implemented utilities. DOS is working on a utility structure that MS4s can adopt. Utilities are viewed as a tax. It is not possible to establish a utility due to the state tax cap; therefore, utilities are not the answer for NYS at this time.
- The MS4 permit should tell MS4s what has to be done, not how to do it. The permit should contain a method for MS4s to demonstrate regulatory compliance, not make them responsible for developing written procedures when they are not violating regulations or standards.
- The NYS MS4 Annual Report requires more information than EPA requires. The Annual Report should reflect federal requirements (report on only MCM 1, 2, and 3); instead, NYS is now requiring two reports per year for MS4s in TMDL watersheds.
- Other issues that need to be clarified in the permit include: how to demonstrate “No Net Increase”; the frequency of construction and post-construction inspections; what is the sufficient level of information that should be captured on a construction inspection form; what is the role of Coalitions – what can they do and what are they prohibited from doing; what does the concept of “bubble” mean for IDDE when a single entity is conducting inspections on behalf of multiple MS4s (inspect 20% of the total outfalls or 20% of each individual MS4s outfalls annually).

DEC reiterated that all input is welcome. MS4s can contribute through the working group or can submit individual responses directly to DEC. The timeframe for completing the draft permit is tight, but DEC is committed to working with the regulated communities to draft a workable permit that meets many needs and requirements.

8. New Business

No new business.

9. Review of Action Items

CNY RPDB:

- Draft letter of intended use regarding County collected MS4 stormwater outfall data and forward to Onondaga County WEP
- Draft standard authorization to release outfall data form and distribute to MS4 representatives
- Finalize MS4 Permit Renewal Sub-Committee membership and provide all support for advancing communications with DEC Statewide MS4 Permit Working Group
- Distribute 2017 Stormwater Assistance Proposal and resolution to participate to MS4 representatives
- Meet with MS4s party to the 2015 WQIP grant proposal to plan and schedule system mapping assistance

All:

- Compile existing MS4 system maps and information in support of regional map development

10. Next Meeting Date and Location

August 2, 2016, 1:00 PM to 3:00 PM. Location to be determined